



Migration Guide with DAQUMA

Seamless, structured, and supported
every step of the way

Migrating to the CARA platform is a strategic opportunity to modernise how your business handles content, data, and business processes. DAQUMA, our trusted migration partner, ensures your migration is handled smoothly, securely, and aligned with your business goals.

With a 100% success rate in CARA migrations, DAQUMA brings deep expertise, structured methodology, and a collaborative approach to every project, no matter how complex.

Pre-Migration

What Can Companies Do to Prepare?

Preparation is critical to a successful migration. Companies should take these foundational steps:

Assess and Audit

- Inventory systems, interdependencies, and usage patterns
- Identify technical and business risks
- Align migration with business priorities and operational timelines

Define Objectives and Scope

- Set clear goals (e.g., reduced downtime, better compliance, improved usability)
- Confirm which systems and data are in-scope for migration

Engage Stakeholders

- Identify key users, SMEs, and business owners
- Establish communication routines and governance structures
- Form a dedicated migration team or task force

Clean and Map Data

- Resolve duplicates and obsolete content
- Define transformation and mapping rules
- Prepare archiving and retention strategies

Ensure Infrastructure Readiness

- Environments (DEV, VAL, PROD)
- Confirm bandwidth, firewall, and authentication readiness
- Review compatibility with the DAQUMA Migration Suite

Plan for Risk and Change

- Create rollback plans and contingency strategies
- Train users by role and prepare internal “champions”
- Communicate impact and benefits across the business

Before Migration Begins

What Does DAQUMA Deliver

DAQUMA starts every migration project with a comprehensive Migration Assessment (typically 4–6 weeks), focused on:

- Understanding system and data complexity
- Profiling data and identifying dependencies
- Establishing project scope, timeline, and resource needs
- Outlining the client's involvement and validation approach
- Defining a clear migration strategy

This ensures all parties are aligned and that the migration is technically and operationally feasible before kick-off.

During Migration

DAQUMA's 5-Phase Migration Methodology

DAQUMA follows a proven, structured approach to data migration:

1

Extraction

- Connect to source and target systems
- Extract data for testing and phased migration (DEV, VAL, PROD)

2

Transformation

- Map and transform data with input from client SMEs
- Cleanse, enrich, and align data with CARA's structure

3

Load

- Load data through dry runs in DEV
- Test progressively larger datasets (25%, 75%, 100%)
- Validate readiness before proceeding to Val

4

Validation

- Execute IQ/OQ/PQ and UAT testing with business users
- Identify and resolve any data-specific migration defects
- Sign off on all validation documentation before go-live

5

Go-Live & Hypercare

- Load to Production over a weekend or defined freeze period
- Support a 2-week Hypercare window to address any issues
- Transition into steady-state operations post-migration

Key Success Factors

- **Preparation and Planning:**

Do not wait until migration begins to start cleanup, stakeholder engagement, and infrastructure alignment.

- **Collaboration:**

Migration success depends on close coordination between DAQUMA, the client, and Generis.

- **Clear Ownership:**

Roles, responsibilities, and decision-making authority must be defined early.

- **Testing and Validation:**

Thorough testing, realistic dry runs, and strong documentation are non-negotiable.

Why Clients Trust DAQUMA



Proven track record with complex, regulated migrations



Proprietary tooling and repeatable methodology



Collaborative and transparent communication



100% migration success rate

DAQUMA has the experience and technical expertise to guide you through even the most demanding migration projects - seamlessly and securely.



To learn more about migrating to the CARA Platform, speak to DAQUMA today
www.daquma.com



To replace legacy systems and begin your digital transformation journey,
book a demo of the CARA Platform
www.generiscorp.com/contact-us